



Date: 26<sup>th</sup> August, 2024

**Subject: Quotation Required for Stationery and Certificates**

**For Capacity Building of CRPs and PO staff (3 Days Training Session)**

**Dear Concerned,**

Indus Earth Trust (IET) requires quotation from reputable vendors/ Printers/ Stationers for stationery and printing of certificates as per specifications given below.

S.No.	Item	Description	Qty
1	Ball Pens	Piano Click	30
		Dollar Click	30
2	Pencils	With Eraser tip	30
3	Ring File	(PVC O ring File)	30
4	TT Clip File A4		30
5	Writing Pads		30
6	Printing of Certificates	A4 paper, color printing with lamination	30

Please share your detailed quotation including all taxes/charges along with NTN/CNIC number and payment details within 07 days of the above mentioned date at following address.

**Indus Earth Trust, Plot 1C, 33 Street, Tauheed Commercial, DHA Phase V, Karachi.**

Best Regards,

**Indus Earth Trust.**

PTCL: 021-35864344 and Cell: 0316-6361221

Email: info@indusearthtrust.org